ARNG-HRZ   21 June 2012

MEMORANDUM FOR Military Personnel Management Officers of All States, Puerto Rico, Guam, the U.S. Virgin Islands, and the District of Columbia

SUBJECT: State Recognition for Improving Data Quality (ARNG-HRZ Policy Memo #12-049)

1. Reference ARNG Policy Memorandum #11-052, Data Standards, Quality and System Development, dated 26 July 2011.

2. Purpose. To announce the second initiative of the Data Quality Improvement Program for improving the human resources operational environment through high quality information and smooth migration of the Army National Guard (ARNG) to the Integrated Personnel and Pay System- Army (IPPS-A) solution.

3. Scope. The Data Governance Working Group identified new areas to target for quality improvement from 1 July 2012 through 30 September 2012 (EOFY 2012):

    a. Realign Assigned Overstrength Population

    b. Decrease Pay Per Pay Entry Base Date (PEBD) discrepancies

    c. Reduce Non-High School Diploma (HSDG) Training Strength errors

4. The Data Quality objectives and the available DPRO resources for improvement are:

a. Realign Assigned Overstrength Population. Each State and Territory's population can be pulled from DPRO under the Create Your Product Section, Basic Report, Assigned Overstrength Percent. Several Vacancy reports are available to ensure Soldiers are being properly utilized and coded. These Vacancy reports are located in DPRO under Leadership Reports, Vacancy Management. The Excess Management Tool (EMT) in DPRO under the Applications link can be helpful to a State in identifying potential DMOSQ fillers for vacancies within your State. Accurate vacancy reporting also relies heavily on the proper management of the Authorized Strength tables.

b. Decrease Pay Per PEBD Discrepancies. This report, which identifies commissioned officers, warrant officers, and enlisted Soldiers having different PEBD in the Defense Joint Military Pay System (DJMS) and Total Army Personnel Database Guard (TAPDB-G), can be found in the Data Quality Index (DQI) tool in DPRO under the Applications link.

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c. Reduce Non-HSDG Training Strength errors. This report identifies enlisted Soldiers with a training status code of C who are not reported in TAPDB-G with a high-school diploma and who are coded as 1, 9, M, or S. This population can be found in the DQI tool in DPRO under the Applications link.

5. Additional Instructions. The enclosure will provide additional information on the Data Quality Improvement Program targets.

6. Recognition and Awards. The three top performing States in the targeted areas and the highest performing State overall at the EOFY 2012 will be publicly recognized for their achievements based on the calculated metrics.

7. The point of contact for this memorandum is Mr. Terry Carroll, G1 CIO at 703-216-5335 or terry.carroll2@us.army.mil

1 Encls

1. Amplify DQI Instructions.docx

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